



EUROREGIO 2019

CALL FOR PROPOSALS

The National Societies belonging to the European Acoustics Association are invited to submit proposals for the Organization of EUROREGIO 2019

According to the Internal Regulations of EAA, the following specifications apply for EUROREGIO events:

1. The EUROREGIO is a combined event of a Conference and a Forum for young acousticians which will include a School on acoustics.
2. The EUROREGIO event should be co-organized by Societies representing neighbouring countries.
3. The organizing Societies will be responsible for the scientific, the financial and the administrative organisation of this event.
4. The official languages of the conference will include English. The official language of the Forum will be English.

The detailed proposal should contain information on the following issues:

- Conference venue (rooms for plenary lectures and oral presentations, space for exhibition, space for posters, lunch opportunities)
- Dates of the Conference (with alternatives),
- The suggested format of the Forum for young acousticians. This will include suggested scope, discrete modules (if any) proposed dates, subjects, suggested audience and lecturers, venue etc. The final format of the FORUM will be confirmed following relevant discussions made by the EAA board.
- Organizing Committee with specific roles (e.g. chairman, technical chairman, and so on)
- Past experience in organizing national and international conferences
- Preliminary technical programme
- Social programme

- Hotel accommodation with prices
- Travel facilities
- Expected number of participants
- Language of the Conference
- Draft cost plan for the Conference (participation fee for full participants and for students, sponsors, exhibition, etc.).
- Draft cost plan for the Forum (possible participation fee for students and other participants, payment of the lecturers etc.). Note that the EAA will contribute to the organization costs of the Forum.
- Draft Budget Programme to support the participation of young acousticians (e.g. accommodation, special fees, and grants). The hosting Society should provide venue facilities for the Forum/school free of charge, being a part of its Euroregio budget.

The proposal must be sent as a pdf file to the EAA General Secretary (secretary@european-acoustics.net) no later than the 31st of December 2016.

The EAA Board will process and select the proposal during the next meeting and their decision will be ratified by the General Assembly to be held on the **24th of June 2017**.

General selection criteria are:

- Organizing Capacity** (Completeness of the proposal, Experience of the Organizing Committee).
- Fitness** of the Conference Venue.
- Richness** of the technical programme.
- Attractiveness** of the school.
- Participants facilities** (Travel, Hotel accommodation).
- Fair opportunity** (when, where and how often important international conferences were hosted in the past, in particular EURONOISE, FORUM ACUSTICUM, INTERNOISE and ICA).

The Societies will be informed on the decision of the General Assembly as soon as possible.

EAA does not expect a contribution shared from the royalties of the Conference. Details will be fixed in a contract.

This Call for proposal is sent to all EAA member societies.