



INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

February 12, 2018

I-INCE Member Societies of the Europe-Africa Region

Dear Colleagues,

The I-INCE Board of Directors has designated the Europe-Africa Region for location of INTER-NOISE 2022. As a result, the I-INCE Congress Selection Committee (CSC) will be considering informal preliminary proposals for hosting INTER-NOISE 2022 in this region at its meeting on 25 August (the Saturday preceding INTER-NOISE 2018 in Chicago). All interested member societies should submit their informal proposals by 16 July 2018 to me at [dick.botteldooren@ugent.be](mailto:dick.botteldooren@ugent.be), and to the CSC Secretary, Ichiro Yamada, at [i-yamada@center.aeif.or.jp](mailto:i-yamada@center.aeif.or.jp).

All proposals must be presented in Chicago to the CSC committee, who will evaluate them and provide a recommendation to the I-INCE Board of Directors. The Board makes the final decision about which member societies will be invited to provide a formal proposal at the CSC meeting before INTER-NOISE 2019, which will be held in Madrid, Spain.

The preliminary proposal must be prepared according to Article 9 of the I-INCE Rules Part 3 for I-INCE CONGRESS SELECTION COMMITTEE, (See <http://i-ince.org/rules3.php>). The proposal should be 1-2 pages only and the presentation shall not exceed 6 slides. The proposal must include the following:

- The recommended city within the proposed host country with a brief description of the venue
- Proposed dates for the congress (please avoid major holidays)
- Names of persons who have agreed to lead the organization of the congress, along with their qualifications (include any previous conferences organized)
- Names of the proposed host hotel(s) or conference center(s) (multiple options are acceptable for a preliminary proposal)
- Travel accessibility to the host city (we recommend attractive international destinations that are easy to travel to)

Each preliminary proposal will be allocated a maximum of 5 minutes presentation time during the CSC.

Should your member society wish to submit a preliminary proposal, it shall be sent as an email attachment to the CSC secretary in the form of a pdf with file size not exceeding 5 MB. In addition, five (5) copies of the proposal shall be tabled at the meetings of the CSC and five (5) copies provided to the Chair of the CSC for tabling at the Board of Directors meeting.

Sincerely yours,

Dick Botteldooren  
I-INCE Vice President, Europe-Africa

cc: R. Bernhard, I-INCE President-elect, Chair of the Congress Selection Committee  
I. Yamada, Secretary of the Congress Selection Committee  
P. Donovan, I-INCE Secretary General,